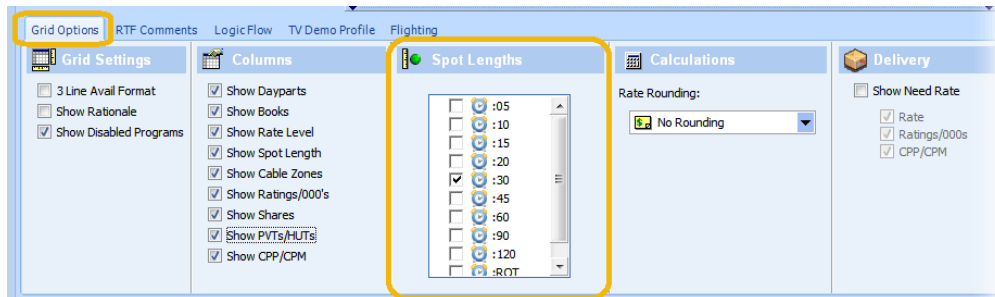
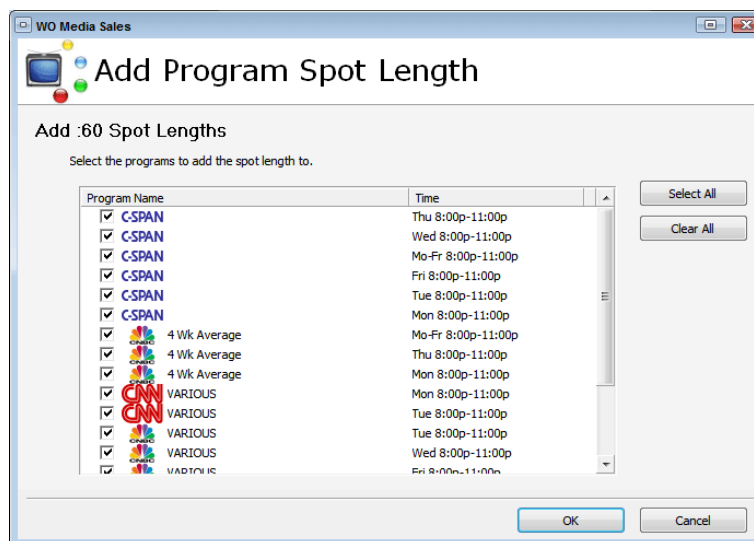


Adding Additional Spot Lengths

On the **Avails** tab, click on **Grid Options** at the bottom of your screen. In this example schedule, the stations already have the :30 spot length applied to the programs.



To add in another, select the spot length you would like to see by checking it. Upon checking the spot length, you will be presented with a screen that will allow you to select which programs you would like to add the selected spot length for. Choose the Program(s) and click **OK**.



You now have multiple spot lengths for the program(s). Repeat the process if there is another spot length you wish to add to your schedule.

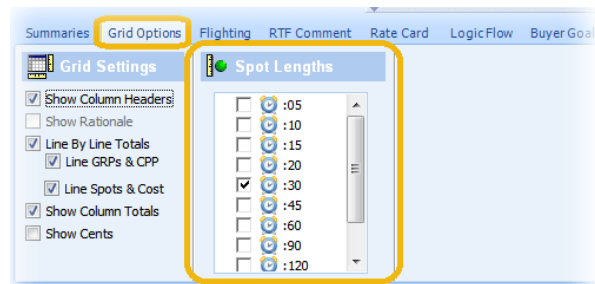


Caution: You cannot tag the programs and delete the program spot lengths you would not like to sell. You will have to uncheck the spot length in the Spot Lengths column, and select "No" do not clear all spots, recheck the spot length and uncheck the programs you no longer wish to associate with that spot length.



Tip: When you print your Avail don't forget to select Show Spot Length in your Report Options so everything will print.

Those additional spot lengths will be added to the **Planner** tab as well. But if you wish to add spot lengths on the **Planner** tab, click on **Grid Options** at the bottom of your screen and repeat the same process.



You can always call or email any time.

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